**Advising Checklist for English Majors Seeking Secondary Teacher Certification**

**For Students in Catalog Years 2021-2022, 2022-2023, 2023-2024, 2024-2025, and 2025-2026**

**If you are in a different catalog year, please contact your advisor**

**CIVITAE CORE CURRICULUM (39-40 Credits)**

**Foundation Courses**

\_\_\_\_\_ CTZN 110 – Inquiry into Citizenship (3 credits)

\_\_\_\_\_ ENGL 165 – Writing & Rhetoric (3 credits) *Students who earned an Associate Degree in high school through*

*dual enrollment should take ENGL 265—Writing & Rhetoric: 3 credits.* (Must earn a C minus or better before admission to the Teacher Prep. Program)

**Pillar Courses**

\_\_\_\_\_ EDUC 245 – Human Growth and Development (3 credits; counts toward the Human

Behavior and Social Institutions Pillar and required for admission to the Teacher Preparation Program)

\_\_\_\_\_ Pillar Level: Global Citizenship (3-4 credits)

Check DegreeWorks for current course options

\_\_\_\_\_ Pillar Level Aesthetic Expression (3 credits)

Check DegreeWorks for current course options

\_\_\_\_\_ ENGL 215 – Histories and Cultures (3 credits; counts toward the Historical and

Contemporary Insights Pillar)

\_\_\_\_\_ Pillar Level: Quantitative Reasoning (3 credits)

 Check DegreeWorks for current course options

\_\_\_\_\_ Pillar Level: Scientific Reasoning (3 credits)

Check DegreeWorks for current course options

**Perspectives Courses**

\_\_\_\_\_ Perspectives Level: Historical and Contemporary Insights or Human Behavioral and

Social Institutions (3 credits)

Check DegreeWorks for current course options

\_\_\_\_\_ Perspectives Level: Integrating World Language (3 credits)

Check DegreeWorks for current course options

\_\_\_\_\_ Perspectives Level: Quantitative Reasoning or Scientific Reasoning (3 credits)

 Check DegreeWorks for current course options

\_\_\_\_\_ Perspectives Level: Global Citizenship or Aesthetic Expression (3 credits)

 Check DegreeWorks for current course options

**Symposium Course**

\_\_\_\_\_ CTZN 410: Symposium (3 credits)

**ADDITIONAL BA REQUIREMENTS (3 Credits)**

\_\_\_\_\_One course in humanities or foreign language

**English Major Core (24 credit hours)**

**\_\_\_\_\_**ENGL 205: Intro to English Studies

**\_\_\_\_\_**ENGL 320: Critical Theory

\_\_\_\_\_ENGL 319: Tech. Writing or ENGL 470 Prof. Writing

\_\_\_\_\_ENGL 461: Senior Seminar: Professionalization and Public Life

\_\_\_\_\_400-level English seminar course (see DegreeWorks for course options for this requirement)

\_\_\_\_\_400-level English seminar course (see DegreeWorks for course options for this requirement)

**\_\_\_\_\_**300 or 400-level literature of diversity course (see DegreeWorks for course options for this requirement)

**\_\_\_\_\_**Literary traditions course (ENGL 325, 326, 327, 335, 336, 345, 346, 365)

*English education students take ENGL 345: World Literature I or ENGL 346: World Literature II here. World Literature is a requirement for English teaching licensure in Virginia*

**English Education Requirements (49 credit hours)**

\_\_\_\_One three-credit British literature survey course at the 300 level (see DegreeWorks for course options for this requirement)

\_\_\_\_One three-credit American literature survey course at the 300 level (see DegreeWorks for course options for this requirement)

 Note: English education students must take one British and one American literature survey course at the 300 level to meet state regulations stating that students take a survey course in each of these fields.

\_\_\_\_\_ ENGL 350 (3 credits)

\_\_\_\_\_ ENGL 381 (3 credits)

\_\_\_\_\_ ENGL 382 (3 credits)

\_\_\_\_\_ EDUC 245 (3 credits; must earn a C or better before admission to Teacher Prep. Program; this course also counts toward the Human Behavior and Social Institutions Pillar of the Civitae Core Curriculum)

\_\_\_\_\_ EDUC 260 (2 credits; must earn a C or better before admission to Teacher Prep. Program)

\_\_\_\_\_ EDUC 432 (3 credits)

\_\_\_\_\_ EDUC 473 (3 credits) Note: After Fall 2025, this course requirement will be replaced by EDUC 370

\_\_\_\_\_ ENGL 479 (3 credits; offered in Spring only)

\_\_\_\_\_ ENGL 486; co-requisite with ENGL 479 (1 credit; offered in Spring only)

\_\_\_\_\_ ENGL 480 (3 credits; offered in Fall only)

\_\_\_\_\_ ENGL 487; co-requisite with ENGL 480 (1 credit; offered in Fall only)

\_\_\_\_\_ EDUC 487 (3 credits)

\_\_\_\_\_ ENGL 482 (12 credits)

**Before Admission to the Teacher Preparation Program**

\_\_\_\_\_ *Complete Teacher Preparation Application.*

Application Window:

To be admitted for Fall Cohort, applications may be submitted by October 1, but no later than December 1 for spring registration

To be admitted for Spring Cohort, applications may be submitted by March 1, but no later than May 1 for summer and fall registration

To be admitted for Summer Cohort, applications may be submitted by June 1, but no later than August 1 for fall registration

Transfer students are encouraged to contact the Office of Teacher Preparation as soon as possible to review prior coursework and discuss applicable timelines for admission.

See <https://www.longwood.edu/teacherpreparation/admission-to-teacher-preparation/> for more

information about applying to the Teacher Preparation Program.

**Before Student Teaching**

*To student teach in VA, you must be eligible to teach except for completing ENGL 482 Student Teaching.*

*\_\_\_\_\_ Complete Student Teaching Initial Placement Request*

Complete by April 15 for student teaching in the following spring semester; November 15 for student teaching in the following fall semester. Candidates must select three school divisions for student teaching and indicate the school(s) they attended and/or schools where family members work. Candidates will not be placed in these schools. Possible school divisions for English secondary education student teaching placements are listed at the end of this document.

*\_\_\_\_\_ Submit a passing score on Praxis II Test: English Language Arts Content Knowledge Test #5038* (167 or higher); the test is only offered occasionally and scores take weeks. More information available at <https://praxis.ets.org/> This is required as part of the Student Teaching Final Requirements Form.

\_\_\_\_\_ *Certification of Emergency First Aid, CPR, & AED training (hands-on).* This is required as part of the Student Teaching Final Requirements form.

*Deadline for Student Teaching Final Requirements Form:*

September 15th for Spring Student Teaching in the following Spring Semester

April 15th for Fall Student Teaching in the following Fall Semester

**Link to Watermark – OTP Applications and Requirements**

This link will take you to Watermark, the platform associated with requirements and applications for the Office of Teacher Preparation, including the Admission to Teacher Preparation Application, the Student Teaching Placement Request, and the Student Teaching Final Requirements Form: <https://sll.watermarkinsights.com/sso/longwood%20university> This link can also be found on Longwood’s main page on the Lancer Dashboard

**Other Requirements**

\_\_\_\_\_ Maintain overall 2.5 gpa

\_\_\_\_\_ Maintain 2.5 gpa in major

**Note: A minimum of 120 credit hours are required to graduate from Longwood unless otherwise noted. You may need to take extra courses to reach the needed total. Check DegreeWorks to see how many credit hours you have earned after each semester.**

Updated August 27th, 2025

English Education Student Teaching Placement Possibilities

* Albemarle
* Amelia
* Amherst
* Appomattox
* Buckingham
* Campbell
* Charlotte
* Charlottesville
* Chesterfield
* Cumberland
* Dinwiddie
* Fluvanna
* Halifax
* Henrico
* Lunenburg
* Lynchburg
* Nottoway
* Orange
* Petersburg
* Powhatan
* Prince Edward
* Richmond